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EXECUTIVE SECRETARIAT ROUTING SLIP INITIAL TO: **ACTION** DATE INFO DOCI K tosto acc) 2 DDCI 3 EXDIR 4 D/ICS 5 DDI 6 DDA 7 DDO 8 DDS&T 9 Chm/NIC 10 GC 11 IG 12 Compt 13 D/EEO 14 D/Pers M (mase) 15 D/OLL 16 C/PAO 17 SA/IA 18 AO/DCI 19 C/IPD/OIS 20 21 22 22 Foormary SUSPENSE Date Remarks Places prepare acknowledgments for the Doi's signature. 3 February 1984

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Executive Registry

84-6/4/3

2 February 1984

MEMORANDUM FOR:

Director of Personnel

FROM:

Director of Central Intelligence

SUBJECT:

Candidates for Employment

I would follow up and take a look at these possibilities.

William J. Casey

Attachments:

(1) Ltr to DCI, dtd 10 Jan 84,

(2) Ltr to DCI, dtd 16 Jan 84,

STAT

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	STAT
January 10, 1984	
Honorable William J. Casey Director Central Intelligence Agency	
Washington, DC 20505	
Dear Bill:	
It was nice to sit <u>and chat with</u> you once again. I will follow-up and speak to and see what he may suggest.	STAT
I recalled you mentioned that the competition for technical people has been a problem to the Agency. I know we never discussed the details of my experience in this area, but it might be worthwhile for me to speak with one of your associates to see if my management and technical capabilities are of interest to the Agency.	·
I ran a technical assessment group looking into new technologies which would enhance their ability in military space. I met with a variety of special consultants to identify a ten year window for future business penetration.	STAT
This gave me insight into the contractor/subcontractor capabilities and the various program funding levels. This combined with a thorough understanding of government procurement, may be of interest to you.	
If you think I could make a contribution, I would be interested in discussing the possibility further.	
Sincerely,	CTAT
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January 6,1984

The Central Intelligence Agency Washington, DC.

Dear Sir:

I am writing to inquire about the possibilities of obtaining a summer internship with your organization. I have been interested in the intelligence community for a number of years and would like to pursue a career in this field. I feel that an opportunity to be introduced into the Agency at an early stage would aid me to progress more rapidly and be of more value to the organization by the time I graduate from college.

I am currently a freshman and am majoring in Political Science. I had three years of high school German plus courses in Economics, Accounting, Data I rocessing, and Computer Science. I have read extensively in many areas and have been advised that I have a very good comprehension of what I read. I feel that I learn very quickly and could be of value to your organization.

It is my hope that there is an opening for a summer internship for me. I sincerely appreciate the time you put forth to read this letter and consider the application.

Sincerely		
	STAT	

STAT